



## **PROJECT LEADER–Morris Family Justice Project**

Legal Services of Northwest Jersey (LSNWJ) seeks a Project Leader to head the LSNWJ's partnership with the Morris Family Justice Center (MFJC). The LSNWJ-MFJC Partnership for Justice is a collaboration between LSNWJ and Jersey Battered Women's Services (JBWS) designed to secure justice for victims and survivors of domestic abuse, enhance their safety, maximize protections under the law, and hold perpetrators accountable. This leadership role offers the opportunity to advance your career while advocating for survivors of domestic abuse.

The position requires an initial orientation period in our Morristown office. The Project Leader's physical office will ultimately be co-located at the Morris Family Justice Center, inside the Morris County Administration Building located at 10 Court Street in Morristown, New Jersey.

This is an exciting chance to work alongside a community of legal services attorneys and staff dedicated to equal justice.

### **Key Responsibilities:**

- Lead and coordinate the daily operations of the legal arm of the MFJC project collaboration.
- Oversee a team to foster a collaborative and supportive environment.
- Provide direct legal assistance to survivors of domestic abuse, including but not limited to, client counseling, negotiation, court appearances, and preparing legal documents and pleadings.
- Assist the CEO and COO with seeking and maintaining funding targeted to supporting the work of LSNWJ's partnership with the MFJC.
- Build and maintain strong relationships with MFJC partners, service providers, and the community.
- Identify cases and opportunities for pro bono involvement and expansion.
- Initiate and develop clinics, trainings, and programs in furtherance of LSNWJ's mission.

### **Preferred Qualifications:**

- J.D. from an accredited law school
- Licensed attorney of the State of New Jersey.
- Experience in family law, domestic violence, or related practice areas.
- Excellent analytical, oral communication, and writing skills.
- Demonstrated leadership, collaboration, and communication skills.
- 3+ years of practice experience preferred.
- Advanced technology skills and strong understanding of professional ethics and responsibilities in the practice of law in New Jersey.
- Trustworthy, reliable, and respectful of client confidentiality and community needs.

- Valid driver's license and access to reliable transportation for work-related travel.
- Bilingual (English-Spanish) a plus.

**Physical Requirements:**

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.
- Must be able to navigate various offices of the organization's physical premises.
- Must be able to attend court hearings in accordance with court requirements.

**Professional Expectations:**

- Commitment to public interest and legal services for the low-income community.
- Continued professional growth.
- This is a full-time position. Time may vary from week to week depending on many factors, and includes all time on professional activities, training, outreach, committee work and administrative duties.

**What We Offer:**

- Professional growth and leadership opportunity.
- Hybrid work schedule under LSNWJ's policy.
- Supportive team of legal services attorneys and staff.
- Ongoing professional training opportunities.
- Comprehensive benefits.

**Salary Range:** \$98,500 to \$112,000 annually, commensurate with experience, along with a comprehensive benefits package

**How to Apply:**

Interested candidates should submit a resume, cover letter, writing sample, and references to [nosafo@lsnj.org](mailto:nosafo@lsnj.org). Applications will be reviewed on a rolling basis, and the position will remain open until filled. Immediate availability is preferred.

*LSNWJ is an equal opportunity employer, including disability and protected veteran status, and encourages applications from individuals of all backgrounds*